

# Assistant Teacher

SYJCC

Commack, NY 11725

Assistant Teacher

Full-time, Part-time

Onsite

\$18.00 - \$22.00 an hour\*

\* Our state of the art facility offers full time staff a variety of benefits including contributory medical, dental, vision, free health club membership, and discounts on programs and services.

Posted on July 9, 2025

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## Job Description

### Key Responsibilities:

- Assist in planning and implementing age-appropriate activities that promote social, emotional, cognitive, and physical development
- Supervise and ensure the safety and well-being of all children at all times
- Support classroom routines, including transitions, meal times, and rest periods
- Maintain a clean, organized, and inviting classroom environment
- Model respectful and positive communication and behavior
- Observe and document children's progress and behavior; communicate observations to the Lead Teacher
- Foster a warm and inclusive classroom culture that supports all children
- Work collaboratively with teaching staff and center administration
- Attend staff meetings, trainings, and professional development opportunities
- Follow all center policies and procedures, as well as licensing regulations

### Responsibilities

### Essential Functions

- Promote each child's cognitive, educational, social, cultural, physical, emotional and recreational development

- Establish and implement programs and activities
- Maintain a positive and collaborative relationship with all children and their families
- Follow all OCFS, CDC, and Department of Health regulations.

## **Qualifications**

- **Minimum Education:**

- High school diploma or GED required
- Child Development Associate (CDA) credential or coursework in Early Childhood Education preferred

- **Experience:**

- At least 1 year of experience working with young children in a licensed child care or educational setting preferred
- Familiarity with child development principles and best practices in early childhood education

- **Skills and Abilities:**

- Strong communication and interpersonal skills
- Ability to work collaboratively as part of a teaching team
- Dependable, flexible, and responsive to the needs of children and the classroom environment
- Positive attitude and willingness to learn
- Ability to take direction from Lead Teacher and support classroom goals
- Strong organizational and time management skills

- **Physical Requirements:**

- Ability to lift up to 40 lbs
- Comfortable sitting on the floor, bending, kneeling, and engaging in active play
- Capable of maintaining energy and focus throughout the day in a busy classroom setting

- **Clearances & Certifications (Required or must be obtained upon hire):**

- Background check clearance as required by state licensing
- Health clearance and TB test (if required by state regulations)

- CPR and First Aid certification (or willingness to obtain within a set timeframe)
- **Minimum Education Level:** Highschool Graduate or GED
- **Preferred Education Level:** Highschool Graduate or GED

## Application Instructions

Please email resume to [mtruss@syjcc.org](mailto:mtruss@syjcc.org)