

# Sacc Assistant In Cato

Auburn YMCA WEIU

Cato, NY 13033

Assistant Teacher

Part-time

Onsite

\$17.00 - \$18.00 an hour

Posted on February 10, 2026

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## Organization Statement

**Want to make a positive difference in the lives of other people? Come work for the Auburn YMCA where meaningful relationships are made every day. Y employees receive a free membership and other benefits!**

## Job Description

Under the direction of the SACC Director, the SACC Assistant is responsible for assisting in developing and implementing quality enrichment before and after school programs. The incumbent will assist with the programming and supervision of children ages 5-12.

## Responsibilities

### Responsibilities/Duties/Functions/Tasks:

The essential functions of this position include, but are not limited to the following:

- Assists in the planning, organization and leading the daily SACC activities in accordance with the policies and philosophy of the YMCA, ensuring the safety and wellbeing of the children at all times.
- Implements and actively participates in all activities.
- Observes and follows the YMCA School Aged Child Care program guidelines, best practices and regulations set forth by the NYS Office of Children and Family Services.
- Acts as a positive role model for children in the program using appropriate speech, actions and attire.

- Provides a safe, healthy, moral and fun environment for all children. Treats all children with dignity and respect. Assess each child's needs and strives to meet those needs.
- Supervise behavior management of the program participants using positive techniques of guidance, redirection, reinforcement and encouragement of age-appropriate expectations.

Instills guidelines and environments that are safe and minimizes the need for discipline.

Provides

steps for appropriate progressive discipline as needed.

- Ensures a set homework time and provides help as needed.
- Ensures children are provided nutritious snacks as appropriate.
- Responsible for quality program operation in the absence of the Director.
- Maintains a positive, open relationship with staff, parents and program participants. Brings concerns to the Director, parent and others as necessary. Schedules meetings as necessary. Maintains confidentiality.
- Assists in the maintenance of clear, concise daily records.
- Conducts and maintains records of monthly fire drills, weekly safety checks and other requirements as mandated by OCFS.
- Attends scheduled monthly staff meetings/workshops/ trainings as indicated by supervisor.
- Pursues professional development through service training, literature and continuing A minimum of 30 hours of training every two years is required by OCFS.
- Works as supportive staff in other YMCA programs as needed.
- Adheres to policies and procedures of the Auburn YMCA.

## **Qualifications**

## **Requirements**

### **Education and Experience:**

- High School diploma or equivalent.

## **Requirements**

- Must have a satisfactory background check per NY Statewide Central Register Database and NYS Justice Center standards.

**Physical Demands:**

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions
- While performing the duties of this job, the employee is regularly required to communicate with staff, program participants and parents.
- The employee regularly moves about the building while supervising children.
- The employee may occasionally lift or move up to 10 pounds.
- Specific visual acuity includes the ability to distinguish colors, have depth perception and visual clarity sufficient to recognize program participants from 80 feet away.

**Work Environment:**

- The work environment is mostly indoors in a temperature-controlled environment. When out of doors the work environment is subject to temperature extremes and insects.
- The noise level in the work environment is moderate.

All Qualified applicants will receive consideration for employment without regards to race, color, religion, sex, disability, age, sexual orientation, gender identity national origin, veteran status or genetic information.

Job Type: Part-time

Benefits:

- Employee discount
- Flexible schedule
- Retirement plan

Work Location: In person

**Effect on End Result:**

This position strongly impacts the way the YMCA accomplishes its mission. The YMCA SACC Assistant is committed to promoting an environment that teaches values; is healthy; safe and provides an opportunity for positive growth experiences. A quality program will

1. Have strong relationships with parents and reflect a strong community image.
2. Promote safe and age-appropriate activities.
3. Will support and promote quality performance supporting high rates of staff retention.

- **Minimum Education Level:** Highschool Graduate or GED
- **Preferred Education Level:** CDA Credential

### **Application Instructions**

Apply Here: <https://recruiting.paylocity.com/recruiting/jobs/All/35218b96-28f4-46d5-bb9a-53fb2e91cdb4/Auburn-YMCA>

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