Career Development Center
New York Early Childhood Professional Development Institute

Assistant Teacher

Belmont Community Daycare Center

Bronx, NY 10458

Assistant Teacher | Full-time | Onsite | $30,000 - $44,000 a year*

* Salary based on hours, prior experiences and credentials

Posted on October 16, 2026

Organization Statement

The Belmont Community Day Care Center strives to create and facilitate excellence in the life and experience of young children and the families we service. The Belmont believes that it takes a village to raise a child and we hold parents and family in the highest regards. Daily communication is encouraged between staff and parents. Family members and community partnerships help the Belmont to establish a cultural, safe, health, educational environment for all the children we work with.

Job Description

Key Responsibilities

- **Instructional Support:** Reinforce lessons and concepts presented by the lead teacher through individualized attention, small-group work, or one-on-one assistance.
- **Classroom Management:** Help maintain an organized, welcoming, and safe learning environment; enforce positive behavioral expectations and daily routines.
- **Preparation & Organization:** Assist the lead teacher in preparing instructional materials, setting up classroom equipment, and organizing learning spaces.
- **Student Supervision:** Monitor students safely during class activities, transitions, recess, lunch, and play periods.
- **Collaboration:** Work closely and harmoniously with lead teachers, staff, and families to support a positive school community.

Qualifications & Skills

- **Passion for Children:** A genuine love for kids and a natural ability to connect with, encourage, and care for them.
- **Team Player:** Works exceptionally well with others, bringing a positive, collaborative attitude to the classroom and staff team.
- **Growth Mindset:** Eager and willing to learn, grow, and take guidance to improve teaching assistance skills over time.
- **Documentation Note:** *No formal written documentation or paperwork responsibilities are required for this position.*
- **Clearances:** Ability to pass a background check and meet state-mandated health/licensing requirements as needed.

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Qualifications

Belmont Community Daycare Center is looking for a dedicated, supportive, hardworking individual that is willing to expand their knowledge of the Early Childhood Field, If you just graduated from High School and will continue to go up the ladder or you are half way up the ladder with a CDA or Associate or Bachelor Degree please come join our team

- **Minimum Education Level:** Highschool Graduate or GED
- **Preferred Education Level:** CDA Credential

Application Instructions

If you love working with children and want to be part of a supportive team, please submit your application or resume to Jcolello@doeexternal.nyc

Belmont Community Daycare Center is an Equal Opportunity Employer.

Language Requirements

English

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